

## **Coburg Community Charter School Board Meeting Minutes**

**Coburg Community Charter School Library, 91274 North Coburg Rd, Coburg, OR**

**Tuesday, November 12, 2019**

Meeting called to order at 6:39pm

Pledge

Board members present: John Barry, John Scholl, Paul Thompson, Mindy Hayner Brenda Willis, Sarah Brooke, Kate Panum, and Janel McPherson.

Staff members present: Lisa Jager and Shara MonDragon

Guests: Andrea McGarvey

Agenda: The agenda was accepted.

Public Comments: none

Consent Agenda: The minutes from the October 14, 2019 CCCS Board Meeting were accepted.

### **General Reports**

#### **PCS Report**

- Harvest Festival was a success and well attended
- Auction scheduled for February 29, 2020
- Limit logo wear colors

### **Administration Report**

#### **Facilities**

- Three proposals to fix fascia boards
- Connectivity;portable access points, utilize the E-rate grants
- Concerns about longevity in this specific building
- Issues with people using playground after hours. Damage caused by misuse.

#### **Budget**

- 2019/20 budget on track
- Surplus funds from last year
- Discussed recommendations for use of surplus funds

## Human Resources

- Laura Ralls consulting
- Administration propose adding a new EA2 to help address social and behavioral issues in the building
- Keaton had their baby!!

## Community

- 371.66 volunteer hours logged in October!
- walk+roll to school went well

## Teaching and Learning

- Kasey Rubash and Kim Fisher attended an evidence based math conference
- Internet and device issues are still causing problems, huge impact to teachers and staff
- ELA curriculum continues to take up a significant portion of time
- Benchmark data was sent out to families
- Grade level teams met for data team
- Purchased T2 and T3 math and reading programs

## Behavior/PBIS

- Continue to experience an increase in behavior referrals building wide, taking much of Shara and Lisa's time for management
- Laura Ralls conducting functional behavior assessments
- SWIS report review

## Finance and Budget Report

- Quarterly Review, interest from investments was being sent to bank account. Finance committee recommends reinvesting the interest (\$16,000 last year) as funds can always be pulled out as needed.

## **New Business**

### Additional Staffing Request

- Increasing Laura Ralls time consulting as a mentor to new teachers as well as provide support for behavioral challenged students.
- Add an EA level 2 0.5 FTE position for just this year to focus on behavioral challenged students.

Paul Thompson motioned to approve the addition of a 0.5 FTE Educational Assistance Level 2 staff position. The Board unanimously approved the motion.

### Communication with District 4j Regarding Lottery Preferences

- The Board is comfortable opening the conversation with 4j to add addmentent to current contract regarding preference for 50% of students from the city of Coburg.

## **Old Business**

### 2019-21 School Improvement Plan

- Social and Emotional Learning
- Literacy Across Academic Content Areas
- Digital Citizenship and Safety
- Mathematics

JB Barry motioned to approve 2019-21 SIP Goals. The Board unanimously approved the motion.

### Board Goal #2, Dress Code

- Review of current dress code purpose and guiding principles.

### Board Goal #3, Re-Invigorate and sustain Skills Days

- Discussion of community definition.
- Board supports idea of have ready to go 'kits' or tubs' for Community and/or Skills Days where appropriate.

Website Review tabled for next meeting

Public comments: None

Meeting adjourned: 10:25pm

Minutes compiled and submitted by Kate Panum