Dear CCCS Families,

Thank you for bringing your child to Coburg Community Charter School! As we begin the 2019-20 school year, we want to work with you to ensure that we are fulfilling CCCS’s Mission to “create a partnership between parents, teachers and our community members” while also providing “academic excellence in an environment that encourages strong character and respectful behavior”. Please take the time to review the information provided below as well as the information that has been attached to this email and let us know if you have any questions.

**FIRST DAY of SCHOOL and CALENDARS:**

Wednesday, September 4th*

[2019-20 School Calendar](#)
[Event Calendar](#)

*Kindergarten parents, please watch for communication from Mrs. Boyum and/or Mrs. Young about kinder start dates. Kinders have a staggered start date to help facilitate a smooth transition to school!*

**BACK TO SCHOOL OPEN HOUSE FOR CCCS FAMILIES:**

Tuesday, September 10th starting at 6:00 pm - *More details coming your way soon, please pencil us in!*

**UPDATES:**

**Kindergarten** - Elise Boyum, our Kindergarten teacher, will be going on leave starting September 4th. Alyson Young will be taking over the full day kinder position while Mrs. Boyum is on-leave. Mrs. Boyum is planning on returning part-time after the first of the year.

**6th Grade** - Yasmin Staunau is joining CCCS as our new 6th grade teacher. Yasmin comes to us with many years of teaching experience, spanning the Pre-K through university levels. Most recently her work has centered around substituting in the Eugene 4J School District and teaching German at the University of Oregon. Yasmin loves art and strives to bring, “enthusiasm, global language and culture, math, science... and technology into the classroom to inspire learning; along with being fluent in German, she also speaks French, Spanish, and Afrikaans languages.
Community/Volunteer Coordinator- Katie Brushett will serve as our new Community and Volunteer Coordinator. As the new coordinator, Mrs. Brushett will be the point person and coordinator for volunteer background screenings, Skill Days and Community Days, as well as provide outreach to the local community.

Educational Assistant- Jon Rust will be taking on additional educational assistant responsibilities that will help us to better meet the needs of our students. His new duties will include running small group instruction, supporting teachers in the classroom, as well as providing recess duty.

Secretary- Annie Haller, our school secretary, will be reducing her hours as she transitions towards retirement this fall. Annie plans to work Monday through Wednesday each week until her last day on October 30th. You will notice Tanna Harrison at the front desk on the days that Annie is not here. We will keep you posted on who will fill Mrs. Haller’s position as that becomes available.

Custodian- Maddison Rust will serve as a custodian in the building. Jon Rust will continue to oversee these responsibilities as well.

VOLUNTEERISM:

A large part of our school’s success is a result of volunteerism. Volunteers are an invaluable resource to our teachers, students, and parent club. “When students see adult volunteers in their schools, they see firsthand how members of their community value education and support their local school. When a community is very involved in their school volunteering, more people have a better sense of the total education picture, and see how dedicated so many people are to educating the community's youth. More involvement results in better understanding, more trust building, and a commitment to even more support. School begins to feel like family!” (Green, n.d.).

To get involved with our parent club, please contact Brenda Willis or Andrea McGarvey at pcs@coburgcharter.org. The parent club holds monthly meetings which all parents are welcome to attend. For more information, please see the CCCS Event Calendar. To volunteer in the classroom, please contact your child’s teacher, and to inquire about current school-based volunteer opportunities, please contact Katie Brushett at community@coburgcharter.org.

REMINDERS:

Schedule Change and Inclement Weather Days - Beginning this school year, our daily schedule will be changing. School will start at 8:10 am each day; the cafeteria will continue to be open at 7:45 am for early arrivals and the rest of the building will be open at 8:00 am for regular dropoff.

Details regarding our daily schedule change are provided below:

Monday-Friday (ALL Grade Levels)

➔ School starts at 8:10 am
➔ Early dropoff in the cafeteria begins at 7:45 am each day
Front doors open for regular dropoff at 8:00 am each day

Pick up Schedule

Monday-Thursday

- **Grades K-2**
  - Pick up at 3:00 pm
- **Grades 3-8**
  - Pick up at 3:15 pm

Friday Only

- **Grades K-1**
  - Pick up at 11:45 am
- **Grades 2-8**
  - Pick up at 12:00 pm

This new schedule change will help us cover some inclement weather occurrences and provides an opportunity to enhance other instructional programs. The Board approved calendar allows for three inclement weather days before instructional time will be made up. For your planning purposes, please take note of the designated makeup days to be added into the instructional calendar if we exceed three days of lost instruction due to inclement weather:

**Inclement Weather Makeup Days**-

- January 6th, 2020
- February 17, 2020
- March 20, 2020
- April 17, 2020
- May 1, 2020
- June 12, 2020
- June 15-19, 2020

We will do our best to provide families with advance notice of any schedule changes. Any student who misses an inclement weather makeup day could be marked unexcused, and those absences will count towards the ten consecutive day drop period as required in state law.

**School Lunch Prices** - Due to increased cost of ingredients and our dedication to providing high quality, nutritious lunch options, our lunch prices will increase from $3.85 to $4.00. This is the first price increase in the nine years we have been in existence. We have an option to help families facing financially stressful times:

- **What can the NSLP eligibility form do for your family?** The school will provide free lunch to all students that qualify for free or reduced meal prices according to the NSLP survey. CCCS follows the NSLP qualifications to determine eligibility for our own lunch program and other school related fee reductions. If your family is in a financially stressful situation and would like to utilize our lunch program, please complete the confidential NSLP eligibility form and return it to the office or email it to business@coburgcharter.org. Families who meet the eligibility
requirements also qualify for reduced costs for logowear and reduced or waived student supply fees. No child should ever go hungry!

- **What can the NSLP form do for our school?** Grants are typically awarded to organizations that demonstrate a need for the funding and a plan for improving the lives and academic experiences of underserved populations. Your submission of this [NSLP eligibility form](#) allows us to provide accurate data to grant organizations, government funding organizations, and our authorizing school district that may improve our chances to gain funding for our students and to illustrate the diversity of our school. As stated above, we respect your privacy. All information is strictly confidential!

**Dress Code** - Please don’t forget to review the [school dress code](#) with your child(ren) and explain why it is an important part of our mission and vision! Each day, we encourage families to do a visual check to ensure that all children are in dress code, paying special attention to hair accessories, socks, and layered items; these clothing items and accessories are often overlooked. Students who are not in dress code will be asked to change or remove the item. If we don’t have a suitable change of clothes for your student, you may be contacted to bring a change of clothes to the school.

**Attendance** - Successful schools begin by engaging students and making sure they come to school regularly. That may seem obvious. What’s less obvious is that the consequences of low attendance are serious for all children and for the community, not just the students who miss school. The attendance rate is important because students are more likely to succeed in academics when they attend school consistently. It’s difficult for the teacher and the class to build their skills and progress if a large number of students are frequently absent. Our motto is that every day counts!

We encourage families to set regular routines from the beginning of the school year and to try their best to get to school on-time each day and to schedule appointments and vacations, whenever possible, during non-school days. The [school calendar](#) provides information to aid you in planning around school days.

Again, we truly want to thank you for choosing CCCS as your child’s school. We are looking forward to seeing students and their families on the first day of school! Go Broncos!

Most Respectfully,

Lisa Jager, Executive Director
Shara MonDragon, Principal